

HOUSING ADVISORY GROUP

The purpose of this group is to act as a Sounding Board for the Cabinet by working alongside residents for which we have a housing responsibility. It is a Group which can provide feedback to officers on the development of strategy, policy and service delivery issues and can make recommendations to Cabinet.

Appointed by: Council

Proportionality: Does not apply

Membership:

Councillor Representation:

Cabinet Member for Housing

Opposition Lead Member for Housing

LBE Officer Representation:

As required

Tenant, Leaseholder and Independent Representation:

- ~~3 resident representatives (2 tenants and 1 leaseholder) nominated by the Customer Voice group.~~
- ~~2 independent members appointed through an open recruitment process~~
Council tenants
- 2 Council leaseholders
- 1 Housing Gateway tenant
- 3 Residents in temporary accommodation
- 2 Residents with experience of our homelessness prevention service and the private rented sector
- An Independent representative

The Housing Advisory Group has the ability to invite/co-opt other relevant individuals, organisation representatives or experts to assist with its activities as appropriate.

The membership must be drawn from: As set out above

Chair and Vice-Chair appointed by:

The Chair of the Advisory Group is the Cabinet Member for Housing.

Public / Private meeting: Private

Substitutes: Where a member is unable to attend a meeting, an alternative representative may be nominated to attend on their behalf.

Quorum:

Quorum is 4 Board members, including a minimum of 1 councillor and 1 tenant & leaseholder representative.

Frequency:

The Advisory Group will meet at least 4 times a year. There will be no specific sub-groups but 'special meetings' will be determined by the Groups themselves.

Terms of Reference: Overview

The Housing Advisory Group (HAG) is an Advisory Group to the Council's Executive Management Team (EMT) and Cabinet. Its role is to:

- Act as a key consultee in the development of the Housing Strategy, the Homelessness Strategy, and all other relevant housing and regeneration strategies and policies.
- Maintain an overview on the effectiveness of all housing services across the Council.
- Act as the formal link on behalf of the Council's Cabinet with its tenants and leaseholders ensuring all its landlord responsibilities including for involvement and engagement are fulfilled.
- Understand the external policy landscape and the implications for Enfield residents making recommendations to the EMT and Cabinet on specific campaigning and lobbying for national policy change.

Specific functions

- Development, delivery and monitoring of the annual Housing Revenue Account Business Plan
- Development of housing operating models to ensure effective service delivery
- Development, delivery and performance management of all housing services including the review of customer satisfaction levels
- Safety, health and wellbeing of all residents receiving housing services

Operation of The Board

Agendas and papers for meetings will be circulated 5 working days prior to each meeting.

Minutes and action points from each meeting will be recorded and circulated to all members within 10 days of the meeting date. These documents will be reviewed at the beginning of each meeting.

Review

The Group will review its operation and terms of reference on an annual basis.